

PANMEI LOGISTICS

OCEAN FCL/LCL · USA & BRAZIL

DDP SHIPMENT AND QUOTE REVIEW CHECKLIST

海运 DDP 询价与报价审核清单

Checklist de embarque e revisão de cotação DDP

EN · 简体中文 · PT-BR

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DDP SHIPMENT AND QUOTE REVIEW CHECKLIST

Ocean FCL/LCL from China or Southeast Asia to the 48 contiguous U.S. states or São Paulo

Before accepting an ocean DDP quote

Confirm the real cargo, route, importer and customs structure first. Require a written quote that separates included services, exclusions, duties and taxes, destination charges, examination costs, storage, demurrage, detention and delivery conditions.

01 Cargo and route inputs

- ☐ Commercial product name, material, function and intended use
- ☐ Origin country/city, pickup terms and cargo-ready date
- ☐ FCL or LCL; packages, dimensions, gross weight and volume
- ☐ Commercial value, currency and proposed Incoterms rule
- ☐ Final address, postal code, access limits and appointments
- ☐ Battery, brand, chemical, food, medical or regulatory attributes

02 Importer, customs and documents

- ☐ Seller, buyer, consignee and proposed importer of record
- ☐ Customs broker or representative and source-data responsibility
- ☐ HTS or NCM classification basis and product evidence
- ☐ U.S.: ISF data cutoff and customs bond preparation
- ☐ Brazil: importer habilitation, Siscomex and representative authority
- ☐ Brazil: operation-specific DI/LI or Duimp/LPCO path
- ☐ Licenses, certificates, authorizations and document retention

03

Written quote and exception costs

- ☐ Pickup, export handling, ocean freight and destination handling
- ☐ Customs coordination and importer arrangement
- ☐ Duty and tax basis, payment method and proof supplied
- ☐ Delivery scope, equipment, appointments and unloading assumptions
- ☐ Excluded services and third-party charges
- ☐ Examination, storage, demurrage, detention and redelivery
- ☐ Free time, validity, currency and price-change conditions
- ☐ Documents and shipment milestones supplied after execution

Review gate: this checklist does not mean automatic cargo acceptance. Final availability and scope require shipment-specific written review.

OFFICIAL REFERENCE POINTS / 官方参考依据 / REFERÊNCIAS OFICIAIS

- ICC - Incoterms rules: iccwbo.org/business-solutions/incoterms-rules/
- U.S. CBP - Basic importing and ISF guidance: cbp.gov/trade/basic-import-export
- USITC - Harmonized Tariff Schedule: usitc.gov/harmonized_tariff_information
- Brazil Siscomex - habilitation and administrative treatment: gov.br/siscomex
- IMO - Verified Gross Mass: imo.org/en/ourwork/safety/pages/verification-of-the-gross-mass.aspx

General logistics information only. Not a binding quotation, customs ruling, tax opinion or guarantee of clearance.

海运 DDP 询价与报价审核清单

中国或东南亚起运至美国本土 48 州或圣保罗的海运 FCL/LCL

接受海运 DDP 报价前

先确认真实货物、航线、进口主体和清关结构，再要求书面报价分别列明包含服务、排除项目、关税税费、目的港费用、查验、仓储、滞箱滞港和末端派送条件。

01

货物与航线资料

- ☐ 商业品名、材质、功能和真实用途
- ☐ 起运国家/城市、提货条款和备货日期
- ☐ FCL 或 LCL；件数、箱规、毛重和体积
- ☐ 商业货值、币种和拟使用的 Incoterms 条款
- ☐ 最终地址、邮编、车辆进入限制和预约要求
- ☐ 电池、品牌、化学、食品、医疗或其他监管属性

02

进口主体、清关和单证责任

- ☐ 卖方、买方、收货人和拟定进口责任主体
- ☐ 报关行或代理人，以及由谁提供申报原始资料
- ☐ 当前 HTS 或 NCM 归类依据和产品证明
- ☐ 美国：ISF 责任、资料截止时间和 Customs Bond 准备
- ☐ 巴西：进口商 habilitation、Siscomex 和代理权限
- ☐ 巴西：本票适用 DI/LI 还是 Duimp/LPCO
- ☐ 许可、证书、授权和单证留存责任

03

书面报价范围和异常费用

- ☐ 起运提货、出口操作、海运费和目的港操作
- ☐ 清关协调和进口主体安排
- ☐ 关税税费计算依据、支付方式和凭证
- ☐ 末端派送范围、车型、预约和卸货条件
- ☐ 明确排除服务和第三方费用
- ☐ 查验、检验、仓储、滞箱、滞港和二次派送
- ☐ 免用期、报价有效期、币种和价格变化条件
- ☐ 执行后提供的单证和运输节点

审核门槛：本清单不代表自动接货。实际承接与最终范围必须以逐票书面审核为准。

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CHECKLIST DE EMBARQUE E REVISÃO DE COTAÇÃO DDP

FCL/LCL marítimo da China ou Sudeste Asiático aos 48 estados continentais dos EUA ou São Paulo

Antes de aceitar uma cotação DDP marítima

Confirme primeiro carga, rota, importador e estrutura aduaneira reais. Exija uma cotação escrita que separe serviços incluídos, exclusões, tributos, despesas no destino, fiscalização, armazenagem, demurrage, detention e condições de entrega.

01

Dados da carga e da rota

- ☐ Nome comercial, material, função e uso real do produto
- ☐ País/cidade de origem, coleta e data de prontidão
- ☐ FCL ou LCL; volumes, dimensões, peso bruto e cubagem
- ☐ Valor comercial, moeda e regra Incoterms proposta
- ☐ Endereço final, CEP, restrições de acesso e agendamento
- ☐ Bateria, marca, químico, alimento, médico ou atributo regulado

02

Importador, aduana e documentos

- ☐ Vendedor, comprador, consignatário e importador proposto
- ☐ Despachante ou representante e responsável pelos dados
- ☐ Base da classificação HTS ou NCM e provas do produto
- ☐ EUA: prazo do ISF e preparação do customs bond
- ☐ Brasil: habilitação, Siscomex e poderes do representante
- ☐ Brasil: caminho aplicável DI/LI ou Duimp/LPCO
- ☐ Licenças, certificados, autorizações e guarda documental

03

Escopo escrito e despesas extraordinárias

- ☐ Coleta, exportação, frete marítimo e destino
- ☐ Coordenação aduaneira e estrutura do importador
- ☐ Base, pagamento e comprovantes de tributos
- ☐ Entrega, equipamento, agendamento e descarga
- ☐ Serviços excluídos e cobranças de terceiros
- ☐ Fiscalização, armazenagem, demurrage, detention e reentrega
- ☐ Free time, validade, moeda e condições de alteração
- ☐ Documentos e marcos fornecidos durante a execução

Etapa de análise: o checklist não representa aceitação automática. Disponibilidade e escopo final dependem de análise escrita por embarque.

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